

# ANNUAL GENERAL MEETING MINUTES

Minutes of the 107<sup>th</sup> AGM of the Institution of Professional Engineers New Zealand Inc., trading as Engineering New Zealand

**Friday 26 March 2021, 12.30pm – 1.30pm**  
**In person at Level Six at 40 Taranaki St and Via webinar -**  
<https://ipenz.adobeconnect.com/agm2021/>

President Colin Crampton opened the Annual General Meeting, welcomed everyone and confirmed the agenda and that the procedure for the meeting is that set out in the Rules.

He spoke about the tough year that has gone by with the Covid pandemic and noted that this time last year Engineering New Zealand managed to switch to a fully online event. He also acknowledged how hard it's been for all, especially for Aucklanders enduring multiple lockdowns.

## APOLOGIES

Apologies were received from Board members Tim Fisher and Matt Harris.

## IN MEMORIAM

The President acknowledged members who had passed away since the last AGM. The meeting observed a moment's silence for:

Ronald GRANWAL

Gavin ALEXANDER

Francis SMALL

Bruce CATO

Albert BOSSWARD

Robert WALTON

Barry BUTCHER

Loren NOLAN

Roy SISSONS

Desmond LOVATT

Charles EARLES

Terence CATLEY

David BRATHWAITE

Peter GIBBONS

## CONFIRMATION OF MINUTES OF THE 106<sup>TH</sup> ANNUAL GENERAL MEETING

The President tabled the draft minutes of the 106<sup>th</sup> Annual General Meeting held in Wellington on 27 March 2020 and put the motion for approval to the floor. There was no discussion.

**Motion** That the minutes of the 106<sup>th</sup> Annual General Meeting held in Wellington on Friday 27 March 2020, and circulated to those present today, be taken as a true and accurate record of the meeting.

*President | Ben Holland | carried*

## **APPROVAL OF 2020/21 ANNUAL REPORT AND STATEMENT OF ACCOUNTS**

The President tabled the Annual Report, mentioning that it is now an online-only publication. He noted Covid had a major impact on our work and economy, making us all carry a lot of uncertainty and unpredictability with us throughout the year, and that this uncertainty continues with us still.

### *Annual Report*

Engineering New Zealand advocated strongly for the profession, working with the Construction Sector Accord, and created opportunities for joint discussion and intervention. Shared issues that the profession was facing included pipeline of work, deployment of shovel ready projects and problematic procurement practices.

The Strategy was refreshed, setting out how the next five years will bring engineering to life. The goals are:

- providing engineers with tailored support throughout their career
- developing a single quality mark that's widely recognised and relevant for all engineering professionals
- raising the bar across the profession, and
- ensuring our digital systems are integrated, intuitive and enabling.

Over the year around 70 engineers were engaged to provide technical advice and services to Government departments through Engineering New Zealand's Sector Programmes. We also welcomed the creation of three new technical groups to give us access to the best and latest technical advancements across the diverse range of engineering disciplines our members represent.

The new digital member platform was launched which provides easy access to all the benefits of being part of the Engineering New Zealand community.

The President acknowledged Susan Freeman-Greene leaving and noted the transformational leader that she was. This led to the recruitment of a new leader, Dr Richard Templer, who came from his previous position as Chief Executive of the Manawatu District Council.

The President highlighted some of the initiatives in the annual report, including progress with the Diversity Agenda, advocacy on Government's plans to change how engineers are regulated, and delivering programmes in partnership with other organisations to improve systems and provide technical guidelines.

Finally, the President noted that, at the end of last year, Engineering New Zealand hosted the ENVI awards, which was an amazing celebration of engineering's power and creativity.

**Motion** MOVE that the 2019– 20 Annual Report, which was electronically distributed to Members on 12 March and also linked in the email you received this morning, be approved.

*President | Rosalind Archer | carried*

The Chief Executive spoke about the year ahead. He had recently attended the Christchurch earthquake 10-year anniversary and acknowledged Sheila Karimi (Canterbury Branch Chair and newly-elected Board member), for events organised around the anniversary.

He discussed the CPEng review and the high amount of submissions that were received. He noted that MBIE will be putting a paper to Cabinet on the subject of occupational regulation. We are taking action to make improvements ourselves and not wait for government intervention as it was clear from our members that is needed.

Wonder Project this year includes Te Reo resources so Kura Kaupapa can also participate.

Climate change has become a priority for the profession and society. We will be pivoting our priorities to meet this need and developing a programme of work to support and advocate for members.

He urged members to read the annual report and log into the new member portal to access the benefits Engineering New Zealand offers.

### *Financial Report*

The President provided some context for the financial report.

He spoke of the tough year financially for many, due to the pandemic. He acknowledged the sacrifices the staff made to ensure the membership didn't suffer. He also spoke of the challenges faced this year. One item of note is the significant write-off of costs associated with our digital member platform. This year the platform was launched (in September 2020) and it cost around \$1.8 million to get to this point. During the development phase, we had to change our service provider, which caused delays and meant some work needed to be restarted. We have written off \$899k of expenditure in relation to this. While this reflects a phase of the project that didn't go well, the President was delighted that the new system has launched and provides a much better platform for member engagement. The system will continue to be developed, and what you can access now is only the foundation for a much better member experience.

Engineering New Zealand is in a strong financial position with good liquidity and high cash and investment reserves.

The financial statements were audited by Grant Thornton and a clean unqualified opinion was issued.

A member asked what had been learned from the launch of the new member platform and how similar issues could be avoided in the future. The Chief Executive spoke to this and accepted some things had gone wrong, but we learned that we are better to have some aspects of the platform's development in-house, where we have better control over what is happening than if we rely on external providers. The next phases of development are underway and we have the skills in-house to meet our needs.

The President shared his views around the Board being clear and upfront about the financial learnings and the way the Board dealt with them.

**Motion**      That the 2020/21 full financial statements, available on the Engineering New Zealand website from 12 March 2021, be approved. *President | Rosalind Archer | carried*

## NEW APPOINTMENTS TO THE BOARD

The President declared the results of the 2020/2021 elections:

<b>President</b>	Rosalind Archer	One year term
<b>Deputy President</b>	Tim Fisher	One year term
<b>Vice President</b>	Glen Cornelius	One year term
<b>Board Members</b>	Sheila Karimi	Three year term
	Geoff Hunt	Three year term
<b>Governing Board members whose terms continue</b>	Colin Crampton	Immediate Past President
	Kennie Tsui	Board member
	Bryan Leyland	Board member
	Jan Evans-Freeman	Board member

The President thanked the scrutineers for checking the results of the Board elections. He also acknowledged and thanked outgoing Directors Geoff Farquhar and Matt Harris, and Ben Holland – outgoing Immediate Past President.

## APPOINTMENT OF AUDITOR

The President tabled the recommendation from the Audit, Risk and Finance Committee that Grant Thornton be appointed as auditor and put the motion for approval to the floor. There was no discussion.

**Motion** That on the recommendation of the Audit, Risk and Finance Committee, Grant Thornton is appointed as auditor at a fee to be approved by the Board.

*President | Rosalind Archer | carried*

## INTRODUCED MOTION

We received one motion this year, from Andrew Hunt CPEng FEngNZ IntPE(NZ) prior to the meeting.

Motion : That [Engineering New Zealand] make the existence, purpose and activity of the Engineering Practice Advisory Committee more visible and in doing so consider factors such as website visibility, publication of Terms of Reference and reports of meetings, and engagement with the membership.

Andrew spoke briefly about his reasons for bringing the motion.

Sue-Ellen Fenelon responded to the motion as a Board member and Chair of EPAC. She supported Andrew's motion. The committee is in the early stages of a fore-sighting programme of work, having had a workshop late last year. This work will be continuing and will be reported on regularly. She advised a communications plan is being developed to ensure better visibility around EPAC's work.

A member asked how members are elected onto the committee and who is currently on there. Sue-Ellen advised who the current members were and explained they were elected by the Governing Board, and covered a range of skill set to ensure the profession was well-represented.

**Motion** That [Engineering New Zealand] make the existence, purpose and activity of [the Engineering Practice Advisory Committee] be more visible and in doing so consider factors such as website visibility, publication of Terms of Reference and reports of meetings, and engagement with the membership.

*Andrew Hunt | Joe Bain | carried*

## VOTE OF THANKS

The President moved a motion to formally thank all those members who have served on committees or as representatives of Engineering New Zealand over the past year.

**Motion** That all those members who have served on committees or as representatives of Engineering New Zealand during the past year be formally acknowledged and thanked.

*President | Richard Templer | carried*

## GENERAL BUSINESS

The President invited general business from the floor. There were no questions raised from the floor or online.

### *Senior Office Holders handover*

Colin Crampton, outgoing President, formally handed over the reins to Rosalind Archer, incoming President.

Rosalind thanked Colin as outgoing President for his work over the past year and briefly introduced herself. She laid down a challenge to Engineering New Zealand to continue to move forward and create a diverse and inclusive profession for Maori, women and all its diverse members.

The meeting closed at 1.20pm.

Colin Crampton

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Chair

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Date

NOTE: Due to technical difficulties the following names were not listed on the in Memoriam slide.

Engineering New Zealand would like to acknowledge our engineers who passed during the last 12 months.

- Goldsmith Peter
- Hutchison David
- Mazharullah Arshad
- Mallinson Gordon
- Wheeler Graham
- Hammond Anthony
- Marotta Vincenzo
- Bache John
- Norman Bob

DRAFT