



# MINUTES OF THE 106<sup>TH</sup> ANNUAL GENERAL MEETING OF THE INSTITUTION OF PROFESSIONAL ENGINEERS NEW ZEALAND INC. T/A ENGINEERING NEW ZEALAND

**Friday 27 March 2020, 3.30pm – 5pm**

**Via webinar – <https://ipenz.adobeconnect.com/agm/>**

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The President opened the Annual General Meeting and acknowledged this has been a challenging week with the move to Level 4 lockdown in the Government’s Covid-19 response, and this the first time a virtual meeting had taken place. He then welcomed current Distinguished Fellows, Fellows, Past Presidents, branch and group chairs and members. The President confirmed the agenda and that the procedure for the meeting is as set out in the Rules.

## IN MEMORIAM

The President acknowledged members who had passed on over the year. The meeting observed a moment’s silence for the following:

ALAN FERRY	ALEX AITKEN	BRENT NORRISS
ALAN HOWARTH	ARTHUR SALEK	CHARLES DAVIDSON
DAVID BOYLE	KEN BECK	STUART GORDON
DAVID DOWRICK	MARTYN SPENCER	TERENCE RUSSELL
DEAN BOTICA	MAURICE DAVIS	TERRY COSTELLO
DONALD BIRCH	MURRAY BARNES	TIM DOBBIE
ERIC VERSTAPPEN	NEIL HARPER	TOM LEONG
JOHN FOSTER	PAUL BAUNTON	TREVOR JONES
JOHN KRONAST	PETER LOWE	WILLIAM PITT
JOHN MILLER	PETER VERNON	
KEN APPLIGATE	ROBIN MITCHELL	

## CONFIRMATION OF MINUTES OF THE 105<sup>TH</sup> ANNUAL GENERAL MEETING

The President tabled the draft minutes of the 105th Annual General Meeting held in Wellington on 29 March 2019 and put the motion for approval to the floor. There was no discussion.

**Motion** That the minutes of the Annual General Meeting held in Wellington on Friday 29 March 2019, and circulated to those present today, be taken as a true and accurate record of the meeting.  
*President | Geoff Farquhar | carried*

## APPROVAL OF 2019/20 ANNUAL REPORT AND STATEMENT OF ACCOUNTS

Before the President tabled the Annual Report, Susan spoke briefly about how Engineering New Zealand is supporting members right now amid the current crisis the world is facing.

Susan noted that even though the team at Engineering New Zealand is currently all based at home, they are fully open for business and operational. The strategy set by our Board– to bring engineering to life and support engineers’ credibility, connection, recognition and influence – remains as relevant as ever.

Current operating principles that will guide us through this challenging period include:

- Do the best possible job we can supporting members
- Stay financially healthy
- Keep our staff happy and well; and
- Play our part in flattening the curve.

Susan noted that the new digital membership platform currently being worked on will enable better connection and collaboration between and with members. This work is more important now than ever and the system will go live in the second half of this year.

Susan asked members to provide feedback to help inform Engineering New Zealand with planning.

The President tabled the Annual Report and Financial Statements for 2019/20 and put the motion for approval to the floor.

### *Annual Report*

The President acknowledged the current global crisis and the effects it is having on every single person during this uncertain and scary time. He then highlighted some of the initiatives in the annual report, including progress with the Diversity Agenda, advocacy on Government’s plans to change how engineers are regulated, and delivering programmes in partnership with other organisations to improve systems and provide technical guidelines.

Finally, the President noted that, at the end of last year, Engineering New Zealand hosted the ENVI awards, which was an amazing celebration of engineering’s power and creativity.

## Financial Report

The President provided some context for the financial report:

He noted that although 2018-19 ended with a financial deficit of \$395k, it was important to stress that Engineering New Zealand's core business delivered a balanced financial result in 2018-19. Core business delivered more for members than previously, with expansion into new areas of working including stronger advocacy to government and the sector programmes. To support this work, Engineering New Zealand achieved growth of 8% in membership fee income and settled into a new office space – bringing significant cost savings from lower rent, while being able to offer much more and much better space for groups' meetings and events.

Engineering New Zealand continued to invest in the new IT system that will enable better interactions with members. This is a critical piece of work for delivering better service to members. There has been a need to maintain the legacy membership system in the meantime and this has meant additional IT workarounds to keep it functional, which attracted costs of about \$400K and this is the key reason Engineering New Zealand did not deliver a balanced result.

Engineering New Zealand is in a strong financial position with good liquidity and high cash and investment reserves.

The financial statements were favourably audited by Grant Thornton and a clean unqualified opinion was issued.

**Motion**      That the 2018/19 Annual Report, available electronically from 12 March 2020, be approved.  
*President | Deputy President | carried*

**Motion**      That the 2018/19 full financial statements, available on the Engineering New Zealand website from 12 March 2020, be approved.  
*President | John Klimenko | carried*

## NEW APPOINTMENTS TO THE BOARD

The President declared the results of the 2020/2021 elections as:

<b>President</b>	Colin Crampton	One year term
<b>Deputy President</b>	Rosalind Archer	One year term
<b>Vice President</b>	Tim Fisher	One year term
<b>Board Members</b>	Sue-Ellen Fenelon	Three year term (re-elected)
	Kennie Tsui	Three year term
	Matt Harris	One year term
<b>Governing Board members whose terms continue</b>	Ben Holland	Immediate Past President
	Geoff Farquhar	Board member
	Brian Leyland	Board member
	Jan Evans-Freeman	Board member

The President thanked the scrutineers for checking the results of the Board elections. He also acknowledged and thanked outgoing Directors Kaye Clark and Sina Cotter-Tait, and Dean Kimpton – outgoing Immediate Past President.

## APPOINTMENT OF AUDITOR

The President tabled the recommendation from the Audit, Risk and Finance Committee that Grant Thornton be appointed as auditor and put the motion for approval to the floor. There was no discussion.

**Motion** That on the recommendation of the Audit, Risk and Finance Committee, Grant Thornton is appointed as auditor at a fee to be approved by the Board.

*President | Michael Cabatbat | carried*

## VOTE OF THANKS

The President moved a motion to formally thank all those members who have served on committees or as representatives of Engineering New Zealand over the past year.

**Motion** That all those members who have served on committees or as representatives of Engineering New Zealand during the past year be formally acknowledged and thanked.

*President | Ian Powlesland | carried*

## GENERAL BUSINESS

The President invited general business from the floor. A number of questions were raised through the online chat box and were answered by Chief Executive Susan Freeman-Greene and/or President Ben Holland.

The key themes arising through the questions were:

- Engineering New Zealand's role in the Covid-19 response and how it is supporting and connecting members and contributing to the wider NZ response, including financial support and payment options;
- How Engineering New Zealand is addressing issues with the current system, MBIE's progress on occupational regulation, and whether additional areas of engineering would be included in CPEng;
- Climate change response and Engineering New Zealand's policy process; and
- Professional development and CPD support to members and smaller firms.

It was noted that any questions not answered due to time restriction would be addressed by Engineering New Zealand staff separately at a later time and/or used as feedback to give guidance as to what members needs are.

### *Presidents Medals*

The President acknowledged this year's winners of the Presidents Medals. They were:

- Andrew Read – McLeans Citation Award
- Kennie Tsui – Fulton Hogan Gold Award
- Troy Brockbank – Fulton Hogan Silver Award

Full details are available on the Engineering New Zealand Website.

*Senior Office Holders handover*

Ben Holland outgoing President handed over the reins to Colin Crampton incoming President, who spoke and acknowledged the current COVID-19 lockdown and how engineers can move forward as leaders and make sense of this situation. He noted there is a need for engineers to emerge from this crisis stronger than ever. Colin noted his confidence in Engineering New Zealand's ability to take members through this crisis.

Colin thanked Ben Holland as outgoing President for his work over the past year.

The meeting closed at 4.15pm.

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Chair

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Date